



POLICY STATEMENT:

A policy to govern the response to written correspondence directed to Council, even if it is for information only.

APPLICATION:

All correspondence directed to the Council of the Town of Minto.

PURPOSE:

This policy will ensure that there is a process which provides a response to correspondence directed to Council.

DESCRIPTION:

It is the policy of the Corporation of the Town of Minto to guarantee a response to all correspondence to Council.

Adopted by the Council of the Town of Minto
on Wednesday, September 7, 2005