



**The Corporation of the Town of Minto**  
5941 Hwy 89, RR 1, Harriston, Ontario N0G 1Z0  
(519) 338-2511

**Special Events Permit**  
(By-law No. 07-68)

Applicant: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Sponsoring organization: \_\_\_\_\_

Name of event: \_\_\_\_\_

Type of event: \_\_\_\_\_

(e.g., parade, foot race or walk, cycling, street dance, toll booth, etc.)

Date of event: \_\_\_\_\_

Start time: \_\_\_\_\_ Finish time: \_\_\_\_\_

Location of event: \_\_\_\_\_

(Include mapping where necessary.)

Temporary road closing required?     yes         no

A Certificate of Liability Insurance in the amount of \$2,000,000.00 naming the Town of Minto as an additional insured, a map outlining the event route or roads to be used, along with a letter from the Ontario Provincial Police, the local detachment of the Town of Minto Fire Department (Harriston, Palmerston or Clifford), the Emergency Measures Services and the Town of Minto Director of Public Services acknowledging the event must be attached.

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Special Events Permit Application

\_\_\_\_\_ accepts full responsibility for traffic control, crowd control barricades, safety precautions and clean up associated with this event.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

I have the authority to sign this Special Events Permit Application, which binds the Event Sponsor named herein to the within terms and conditions.

Town of Minto authorization:

Permission is hereby granted  denied  subject to the description of the event specified in this form and subject to the applicant's acceptance of the terms and conditions set out herein.

Additional conditions/restrictions:

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\_\_\_\_\_  
Clerk or Director of Public Services

\_\_\_\_\_  
Date of issue