

THE CORPORATION OF THE TOWN OF MINTO

BY-LAW NO. 2011-37

Being a Bylaw to amend Bylaw 2002-79 (adding Schedule K)

WHEREAS Section 391 of the *Municipal Act* authorizes a municipality to impose fees or charges on persons for services or activities provided or done by or on behalf of the municipality.

AND WHEREAS Section 69 of the *Planning Act* authorizes the Council of a municipality, by by-law, to establish a tariff of fees for the processing of applications made in respect of planning matters.

AND WHEREAS Bylaw 2002-79 of the Town of Minto is a bylaw to authorize fees and charges for services provided by or on behalf of the Town of Minto.

AND WHEREAS the Council wishes to require payment of fees and charges by applicants for planning approvals, comments, or services provided by the Town on land-use and other land-related matters, in order to recover costs incurred by the Town to provide these services

NOW THEREFORE the Council of the Corporation of the Town of the Minto hereby enacts as follows:

1. Bylaw 2002-79 is amended to add Schedule K- Planning Fees and Charges
2. Schedule K shall read as follows

Schedule K

PLANNING FEES

Zoning Amendments	Deposit- \$2200.00 required to cover Administration Fee- \$700.00, Plus disbursement and third party costs.
Holding Zone Removal By-law	Administration Fee \$500.00
Plan of Subdivision or Condominium New or Amendment including conditions of approval to both Town of Minto and the County of Wellington.	\$12,000.00 Deposit required to cover: Administration Fees- \$3,000.00, plus disbursement and third party fees
Site Plan Control Approval & Agreement including amendments <ul style="list-style-type: none">• Minor • Complex (Special Council Meeting required)	\$3500.00 Deposit required to cover Administration fee-\$750.00, Plus disbursement and third party fees. \$6,000.00 Deposit required to cover Administration Fee \$1000.00, plus disbursement and third party costs.
Lot grading/surface work security deposit	\$2,000.00 Deposit required to cover Administration fee \$200.00, plus third party fees.

Development Agreement	\$5000.00 Deposit required to cover Administration Fee \$1000.00, plus disbursements and third party fees
Consent Agreements	\$2000.00 Deposit required to cover; Administration Fee \$600.00, plus disbursements and third party fees
Any other application pursuant to the provisions of the Planning Act	\$2000.00
Part Lot Control	\$500.00
Certified List of Landowners for any application	\$100.00
Severance Clearance of Conditions	\$50.00
Cash in lieu of Parkland (policy)	See By-law 10-101
Fee for services provided by municipal employees	\$50.00 (per hour, per employee)
Reviewing any proposed subdivision plans	\$10,000.00 Deposit to cover disbursement and third party Fees
Minor Variance	Deposit- \$1600.00 required to cover Administrative Fee- \$600.00, Plus disbursement and third party costs
Proposed Surplus of Lands	Administration fee \$500.00 Disbursement and third party fees to be inclusive expenses to the selling of the proposed surplus of lands.
Zoning Compliance Professional Request (written Only)	\$50.00
Wellington County Official Plan per copy	\$50.00
Town of Minto Comprehensive Zoning By-law per copy	\$25.00

Disbursement	Are recovered at cost and may include but are not limited to: postage, laminating, registration of documents, and photocopying
Recovery of Third Party Fees	Third Party Fees including but are not limited to planners, engineers, solicitors, advertising of notices etc. shall be recovered at cost.

Read a first, second, third time and passed in open Council this 22nd day of March 2011.

SEAL



Mayor George A. Bridge



Deputy Clerk Bill Winegard